

Leon County Public Schools Classification Specification

Salary Grade 30

Summary Information:

Classification Title: Classroom Behavior Assistant for the Profoundly Handicapped **Date Prepared:** 04/2003
FLSA Status: Non-Exempt

Typical Decisions and Recommendations Provided to Others:

This position requires the regular exercise of independent discretion and judgment within defined policy parameters in area of specialty. Work follows specific procedures, however the incumbent may determine priorities, organize own work and occasionally make exceptions to procedures.

Activity Identification

Activity Name

750	Instructional Support	Provides direct instructional support and care-giving services (i.e., medical) under supervision of teachers and staff.
751	Instructional Delivery	Adapts instructional programs to fit individual needs of students, i.e., use of array of instructional aids and equipment.
752	Support Supervision for Students	Assists teachers in supervising students in non-classroom settings such as lunchroom, playground supervision, and bus arrival, dismissal.
757	Student Progress Reporting	Participates in meetings and assists teachers in communicating student progress to parents, school and/or District staff.
230	Managing Annual Reviews	Assists in monitoring compliance with IEPs and other student management systems.
753	Clerical Support	Provides direct assistance in preparation of classroom materials, assists in classroom arrangement and general clerical tasks.
755	In-Service Training	Participates in appropriate in service training.
999	Assigned Duties	Perform other duties as assigned.

General Classification Specification Factors:

Education/Experience: A.A. Degree with three years of related experience; or Vocational training (720 hours) with four years of related experience; or High School diploma or equivalent with five years related experience

Supervisory Responsibility: None

Type of Supervision: N/A

Effective Date: 07/01/2003